Creating Your G3 Online Account or Additional License Login:

Welcome to getting started with you G3 Hosted Online Library Automation system access.

Use this document to create access to your G3 program for the first time or if you just need to reload or add another desktop access login shortcut. Reference your document or E-mail instruction for your specific license and account number setup credentials.

It is possible your computer only has the older version of the Terminal Services client, use the LRMS website to Upgrade and *Download the latest RDP6.*

Some other recommendations from our Support Staff, be current with all Microsoft updates and all service patches, LRMS will issue caution alerts for warning you of any potential problem areas as we learn of them.

Setting up your RDP Terminal Service connection: (Example using RDP 6)

Begin by using your computers Desktop "Start" button found at the lower left corner of your desktop monitor screen.
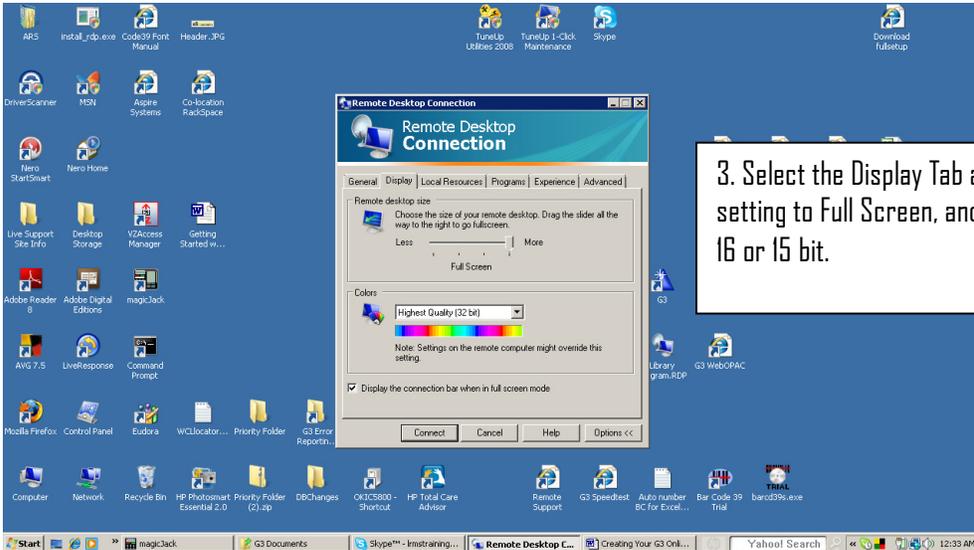
1. Select "ALL Programs" and the select the Accessories menu
2. Select the Remote Desktop Connection.
   a. Expand your Remote Desktop Connection by selecting the "Options" button
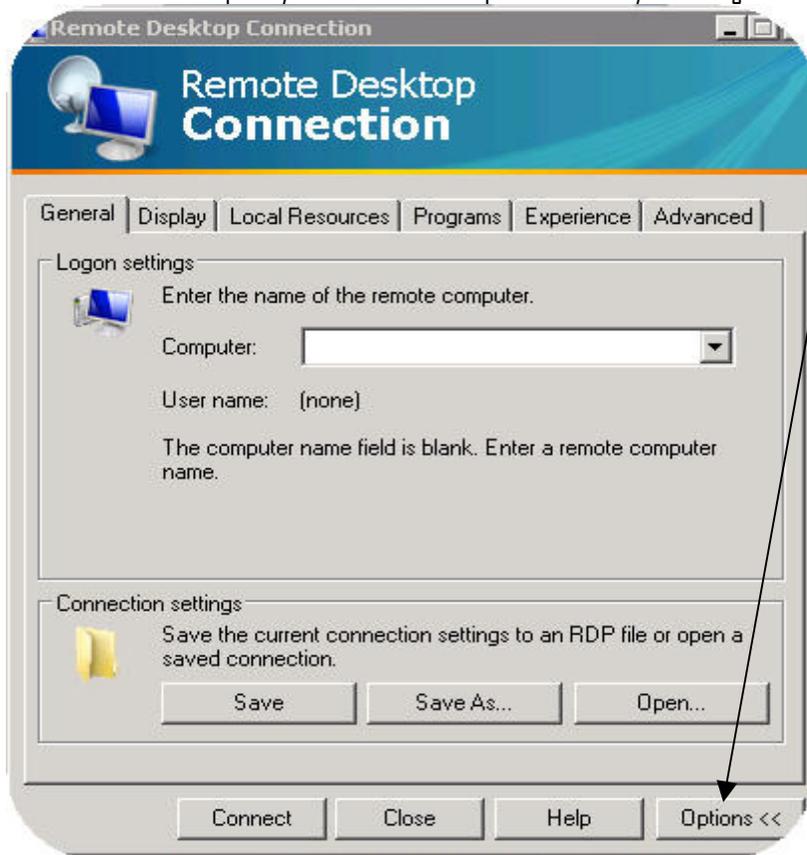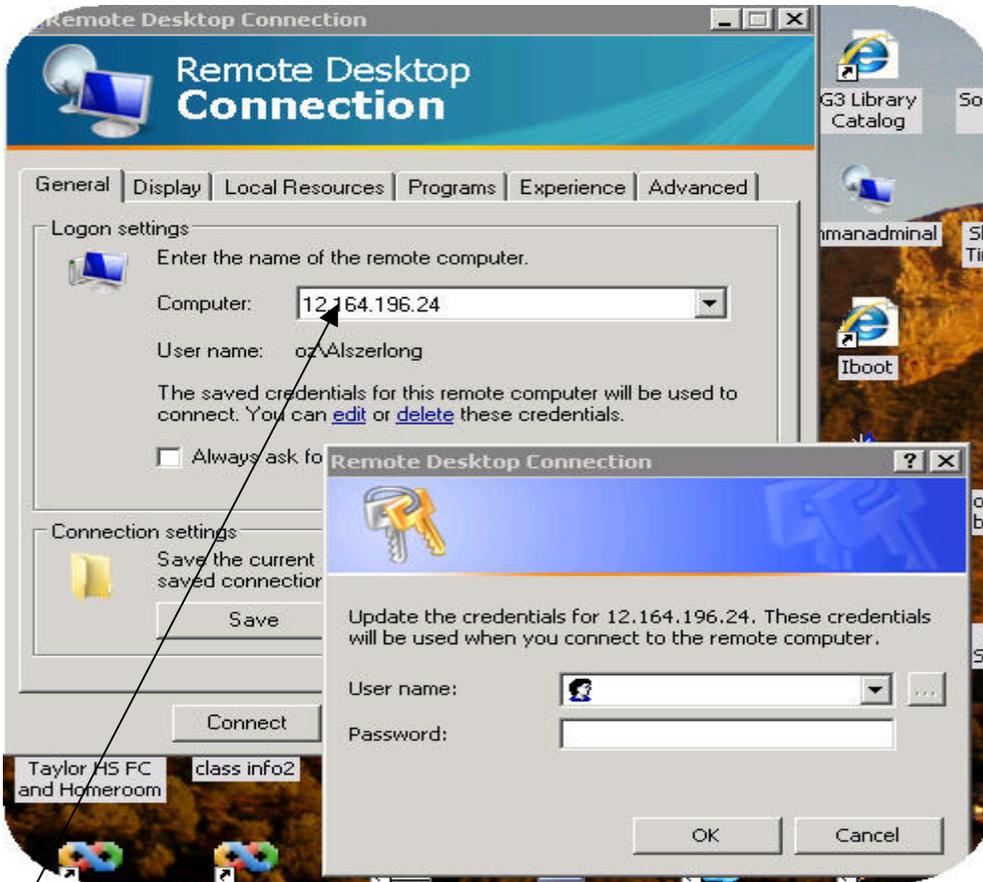
2a. You may see different information within the Computer Name field; simply highlight the information and type over this information inserting the computer name provided in your LRMS installation document.

Add your information as follows:
Username: (this is the **Username** provided by LRMS, enter it as it is shown in your document)
Password: (this is the **Password** provided by LRMS, enter it as it is shown in your document)
If possible, you will want to save this information in such a way that you do not need to enter your password.
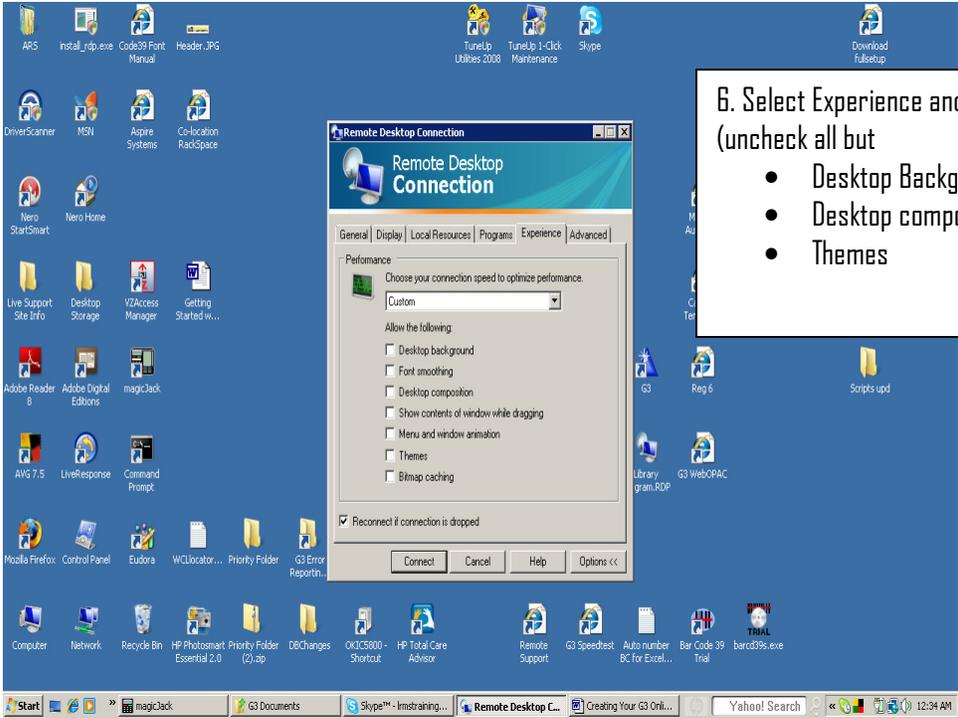
3. Select the Display Tab and move the setting to Full Screen, and set Colors to 16 or 15 bit.
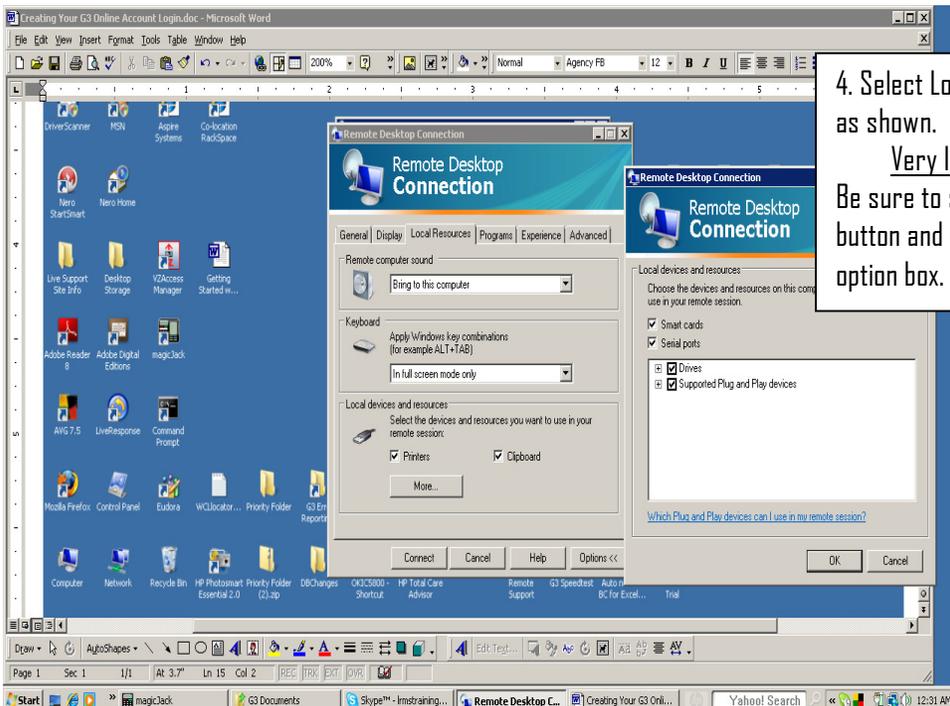
4. Select Local Resources, set all as shown.

Very Important Setting
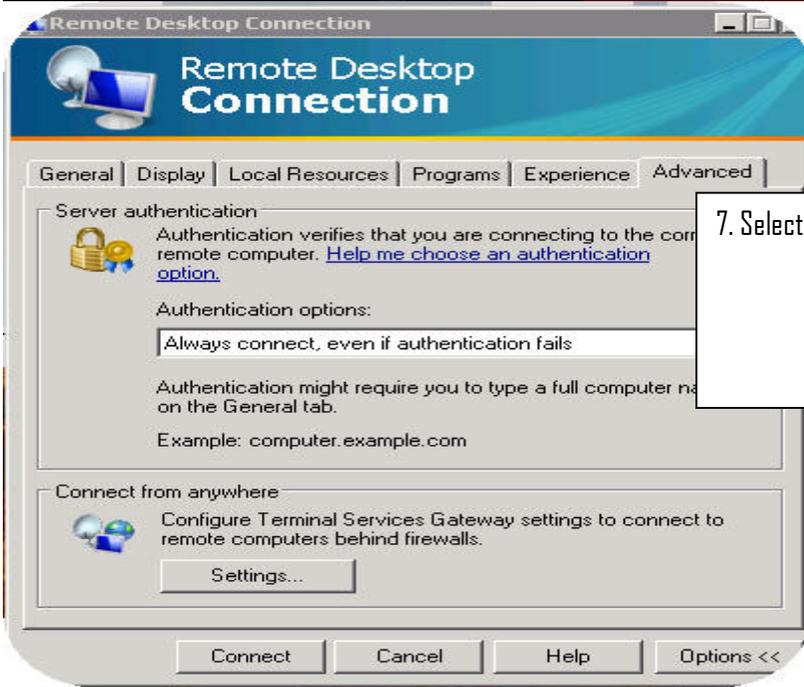Be sure to select the "More" button and then check every option box.
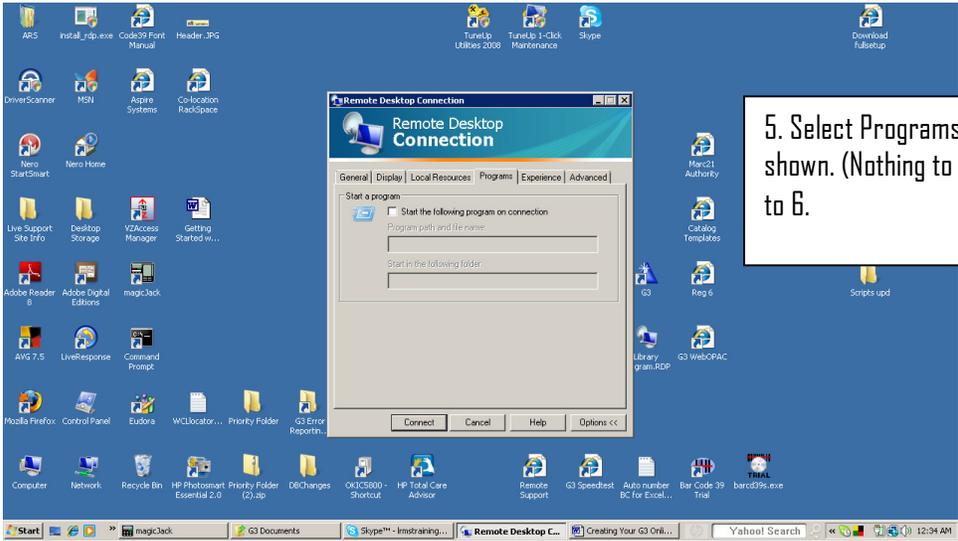
5. Select Programs and set as shown. (Nothing to set here) move to 6.

6. Select Experience and set as shown, (uncheck all but
- Desktop Background
- Desktop composition
- Themes

7. Select Advanced and set as shown.

8. Select the " General Tab" and select "Save As" and save this **RDP to the Desktop of your Computer**, we recommend the name **G3 Library System – 123456789Z** and to include your account number as a visual aide.